

Barnes County Job Description

Equipment Operator I, II & III

SCOPE OF WORK:

Individuals assigned to positions in this classification are responsible for operating a variety of equipment in performance of work activities associated with roadway and grounds maintenance at the discretion of the Road Superintendent.

DUTIES PERFORMED:

- Operate a variety of equipment including, but not limited to, trucks, graders, loader, tractors and pick-ups.
- Repair roadway surfaces by blade and hand patching, crack pouring and roadway sealing.
- Remove snow and ice from roadways, paved and gravel.
- Clean & install culverts. Perform bridge and erosion repair.
- Perform preventative maintenance and service work such as tire repairs, oil changes, the cleaning and maintenance of work area, etc.
- Assist with all county road projects and assorted duties as needed. Will require the operation of county equipment.
- Responsible for assisting with building and grounds maintenance, snow removal, lawn and tree maintenance and all other duties deemed necessary by road superintendent.

NOTE: The duties listed are not intended to be all-inclusive. Duties assigned any individual employee are at the discretion of the appointing authority.
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MINIMUM QUALIFICATIONS:

Requires a completion of high school or GED. Equipment Operator I requires a valid Class-D drivers license as issued by the Drivers License Division. **Equipment Operator II & Equipment Operator III must have and retain Commercial Drivers License as issued by the Drivers License Division.**

Skills in operating motorized equipment and power tools are necessary along with the ability to plan, organize and work independently.

SUPERVISION RECEIVED/EXERCISED:

This position is under direct supervision of the Road Superintendent.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

This position performs duties in both an indoor and outdoor environment. This position works daytime hours and on occasion may be required to work other or additional hours. This position must also be flexible concerning working hours and duties and be able to work well with individuals regarding the use of common courtesy.

Equipment operators must be able to lift, drag and pull at least 100 pounds. Other abilities required include stretching, reaching, bending, kneeling, sitting and the ability to climb ladders.

May include exposure to hazardous conditions and situations.

OTHER ASSIGNMENTS:

County Department heads and supervisors reserve the right to amend the functions assigned this position, whether temporarily or permanently, at any time as they determine in the best interest of their department. Further, employees may be assigned other or additional functions to fill-in during the absence of other employees or vacancies in other positions.

Equipment Operator I Grade 5

ADDITIONAL DUTIES PERFORMED AT THIS LEVEL:

- May operate broom, packer, and other light equipment.
- May receive training for the operation of heavy equipment under supervision.
- May do flagging, shovel work and miscellaneous manual labor.

Equipment Operator II Grade 7

ADDITIONAL DUTIES PERFORMED AT THIS LEVEL:

- Operate a variety of heavy-duty equipment such as graders, bulldozers, scrapers, tandem-axle trucks, backhoes, asphalt oil distributor, chip spreader, etc.
- Perform minor repairs to equipment, structures, asphalt and gravel surfaces, etc.
- Requires the ability to write work orders.

Equipment operator III

Grade 8

ADDITIONAL DUTIES PERFORMED AT THIS LEVEL:

- Instruct and train staff in the safe operation of equipment; the maintenance of roadways, equipment, culverts, etc.
- Must have a thorough understanding of all procedures of the highway department.
- May operate in a supervisory capacity as needed.