

The Barnes County Commission met in regular session on Tuesday, May 2, 2023 with Cindy Schwehr, Vicky Lovell, Bill Carlbom, Pete Paulson, and Shawn Olauson present. Chairman Carlbom called the meeting to order at 8:00 a.m., roll-call was taken, the Pledge of Allegiance was recited, and the Agenda was reviewed. A moment of silence and prayer was observed in honor and memory of Stan Horst.

Dispatch – EMD Grant Approval

Sarah Miller, Dispatch Coordinator, requested permission to apply for an EMD (Emergency Medical Dispatch) grant. Shawn Olauson moved to apply for the grant; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Weed Control - Building

Jamen Windish, Weed Officer, discussed building project planning progress. Cindy Schwehr moved to have Kadmas, Lee & Jackson begin the building design at a cost of \$15,000 and to have them do the geotechnical work, as well, with the funds to come from State & Local Fiscal Recovery Funds (SLFRF); Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Tax Equalization – Training Update

Stacie Hansen-Leier, Tax Director, reminded the Commission of her upcoming participation in the High Performance Leadership Academy at a cost of \$1,995.

Auditor – Minutes / Interim Auditor Job Description / FEMA Buy-out Account / Phone App / Pay-day

Shawn Olauson moved to approve the April 18, 2023 minutes; Pete Paulson seconded the motion. Motion carried. Vicky Lovell moved to approve the Barnes County Interim Auditor job description, as presented; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Cindy Schwehr moved to allow Auditor Beth Didier to close the Wells Fargo County of Barnes Grant Account #4398 and place the funds with the Barnes County Treasurer, with \$45,414.95 in the General Fund to reimburse for previous FEMA buy-out expenditures and the remainder in Fund 038 FEMA Buyout; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. TIN is 45-6002198 County of Barnes, Grant Account, PO Box 653, Valley City ND 58072, County Government, Beth M Didier, Barnes County Auditor. Bill Carlbom moved to not allow use of a phone app for clocking in of time; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Carol Grenz, Payroll/Human Resources, requested a change in pay-day from the 15th to the 7th. Bill Carlbom moved that we keep pay-day on the 15th of the month; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with Vicky Lovell voting “no”.

Highway Dept – Design Engineering / 2nd Foreman Pay / Road Groomer

Jamie Smith, Highway Superintendent, requested permission to have Kadmas, Lee & Jackson prepare preliminary design for removal and replacement of two small bridge structures. Cindy Schwehr moved to approve the request; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Smith asked for some direction as to what to offer for 2nd Foreman pay. The Commission recommended that it be dependent upon experience. Bill Carlbom moved to approve purchase of a 13’ road groomer from General Equipment at a cost of \$25,725.00, with funds to come from the SLFRF; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

Sign-on Bonuses

Cindy Schwehr moved to offer sign-on bonuses for highway operators, correctional officers, sheriff’s deputies and dispatchers, with some strings attached; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. A committee will be formed to provide a recommendation.

Veterans Service – Transportation Operator Job Description

Angela Hunt, Veterans Service Officer, requested approval of the job description for the Transportation Operators. Bill Carlbom moved to approve the description, as presented, and to clarify the rotation schedule in the ad that goes out; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms Hunt would like to start them at \$17.00 per hour.

Commission Discussion / National Skilled Nursing Care Week Proclamation / Head Custodian Position

Commission discussion included portfolio updates. Options for filling the vacated Head Custodian position were discussed, and will be addressed at an upcoming meeting.

Shawn Olauson moved to proclaim May 14 – 20, 2023 as National Skilled Nursing Care Week; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**National Skilled Nursing Care Week
May 14 - 20, 2023**

WHEREAS Skilled nursing care centers throughout North Dakota will be celebrating National Skilled Nursing Care Week, beginning on Mother's Day, May 14th through May 20th, 2023. This year's theme, "Cultivating Kindness," is inspired by the many acts of kindness that happen in skilled nursing care centers every day; and, WHEREAS We urge all citizens to visit a loved one, family member or friend residing in a skilled nursing center and spend time participating in various activities to celebrate; and, WHEREAS our administration is committed to quality health care, we take this moment to embrace the essence of the theme "Cultivating Kindness." Let's join all skilled nursing care centers, their staff, volunteers, residents and their families and friends in celebrating this special week; and, THEREFORE, do we Dave Carlsrud, Mayor of Valley City, and Bill Carlblom, Chair of the Barnes County Commission, declare the week of May 14 to 20, 2023, as National Skilled Nursing Care Week, a week to honor the vital role that SMP - St. Raphael provides in caring for and protecting our most vulnerable citizens in our community.

Dave Carlsrud, Mayor of Valley City

Bill Carlblom, Barnes County Commission Chairman

Bills Approved for April 2023

General Fund: Abc Boat Docks Llc \$40,000.00, Acom Solutions Inc \$2,174.00, Aflac \$3,106.32, Aflac Group Insurance \$48.51, Amazon Capital Services \$82.27, Amg Radiology Aberdeen \$45.00, Andrew S Marquart \$243.00, Axon Enterprise Inc \$22.80, Barnes County \$539.50, Barnes Rural Water \$285.35, Bek Communications Cooperative \$503.53, Bitz Tire & Service, Inc. \$1,221.06, Branam, Tabatha \$86.05, Buffalo Bridges Hsz \$10.20, Carlblom, William \$91.92, Cass County Electric \$322.82, Cass County Government \$7,273.15, Central Business Systems \$513.40, Centurylink Az \$1,116.99, Chs Dakota Plains Ag \$411.97, Cintas Corp II \$304.20, City County Health District \$6,125.70, Cloudscale 365 \$6,529.40, Cole Papers Inc. \$1,139.78, Colonial Life Insurance \$166.17, Consolidated Correctional Foodserv \$10,427.76, Counties Providing Technology \$2,615.00, Cts Language Link \$7.53, Dacotah Bank \$704.64, Dacotah Bank Flex Acct \$2,182.00, Dacotah Bank Sd \$10,204.09, Dakota Central Telecommunications \$21.00, Dickey Rural Telephone Coop. \$317.79, Environmental Systems Research Ins \$2,750.00, Grotberg Electric, Inc. \$66.90, Handy Hardware & Rental \$484.99, High Plains Water Treatment, Inc. \$78.00, Information Technology Department \$6,078.69, Inter-Community Telephone \$150.00, James-Valley Reg. Lodge #4 \$123.71, Klj Engineering Llc \$12,184.47, Leaf \$190.00, Leever's Foods \$29.33, Litchville Bulletin \$272.98, Lovell, Victoria \$101.09, Marco Inc - St Louis \$510.49, Mercy Hospital - Chicago \$4,490.00, Mid-States Wireless, Inc. \$1,210.00, Miller, Sarah \$162.53, Montana-Dakota Utilities \$8,839.04, Morehouse Enterprises Llc \$1,949.00, Nd Association Of Counties \$1,340.30, Nd Department Of Environmental Qua \$525.00, Nd State Radio Communications \$1,006.00, Nd State's Attorney Assn \$450.00, Nd Winter Show \$1,464.78, Paulson, Pete \$73.58, Petro Serve Usa \$4,658.30, Pharmchem Inc \$1,399.75, Postmaster \$63.00, Puklich Chevrolet Buick Gmc \$146.60, Quality Alignment & Brake Center \$106.94, Record Keepers, Llc \$197.50, Rj's Plumbing & Heating \$13.20, Sanford Health Occupation Medicine \$162.00, Schwehr, Cindy L \$51.31, Sea Reach Ltd \$21,730.00, Servicemaster Of Valley City \$1,650.00, Smith Lumber Company \$50.91, Stein's, Inc. \$180.53, Stoudt Miller Inc \$752.23, Streicher's \$579.91, Strom, Lori \$764.75, Superior Vision Services Inc \$638.40, Tarrant County Constable \$75.00, Thiel, Jason \$294.47, Thomson Reuters -West \$368.00, Valley Auto Parts \$6.99, Valley City Public Works \$3,814.28, Valley City Times-Record \$1,429.63, Valley Officeworks \$512.91, Verizon Wireless \$311.98, Vining Oil & Gas Llc \$1,954.17, Wagon Wheel Inn Ltd \$1,890.00, Wells Fargo Bank \$575.82, West Central Regional Juvenile Cen \$6,120.00, Total For Fund \$193,820.76, **City County Health:** City County Health District \$14,649.40, Total For Fund \$14,649.40, **Veterans Service Office:** Centurylink Az \$8.08, Clubhouse Hotel & Suites \$617.40, Dacotah Bank Sd \$265.94, Petro Serve Usa \$352.88, Superior Vision Services Inc \$28.90, Valley Officeworks \$52.49, Verizon Wireless \$113.64, Wagon Wheel Inn Ltd \$550.00, Total For Fund \$1,989.33, **County Road And Bridge:** Aflac \$669.83, Aflac Group Insurance \$52.30, Bitz Tire & Service, Inc. \$24.91, Butler Machinery Co. \$2,502.07, Centurylink Az \$70.07, Colonial Life Insurance \$59.04, Dacotah Bank Flex Acct \$646.27, Dakota Plains Cooperative \$51,708.44, Dickey Rural Telephone Coop. \$49.18, Escosupply \$11,506.88, Fargo Freightliner \$1,245.82, Fastenal \$1,344.12, First Collections Inc \$123.13, General Equipment & Supplies \$114,250.00, Gille Auto \$1,200.00, Leever's Foods \$62.67, Menards Inc.- Store #3324 Jmst \$110.98, Montana-Dakota Utilities \$1,165.40, Moser, Mark \$320.00, Nelson International, Inc. \$1,016.48, Ottertail Power Company - Jamestown \$49.10, Powerplan Oib \$924.47, R & H Maintenance & Lawn Care \$640.00, Rks Sales & Services \$262.50, Sanford Health Occupation Medicine \$54.00, Scherbenske & Son, Inc \$5,706.25, Smith Lumber Company \$26.32, State Disbursement Unit - North Da \$1,097.00, Stoudt Miller Inc \$1,876.50, Superior Vision Services Inc \$74.90, Valley Auto Parts \$2,809.43, Valley City Public Works \$2,942.69, Valley City Times-Record \$326.16, Valley Plains Equipment \$1,497.06, Verizon Wireless \$99.08, Vining Oil & Gas Llc \$9,205.81, Total For Fund \$215,718.86, **Weed Control:** Aflac \$149.93, Agterra Technologies Inc \$9,870.00, Bayshore City Side \$169.95, Menards Inc.- Store #3324 Jmst \$453.13, Verizon Wireless \$200.05, Windish, Jamen \$50.00, Total For Fund \$10,893.06, **County Agent:** Aflac \$33.50, Centurylink Az \$4.37, Dacotah Bank Sd \$55.37, Gha Technologies Inc \$8,176.37, Handy Hardware & Rental \$19.98, Harstad, Alicia \$400.00, Hochhalter, Debra \$44.80, Milender, Sue \$30.99, Ndsu Dept 3110 \$134.25, Superior Vision Services Inc \$11.50, Tichy, Amy J \$200.00, Valley City Times-Record \$124.00, Total For Fund \$9,235.13, **Farm To Market 15 Mill:** Klj Engineering Llc \$15,366.84, Ottertail Power Company - Jamestown \$61.11, Sign Solutions Usa Llc \$477.69, Total For Fund \$15,905.64, **Community Service:** Branam, Tabatha \$86.05, Nd Community Corrections Associati \$110.25, Valley

Officeworks \$23.67, Verizon Wireless \$42.37, Total For Fund \$262.34, **Grants And Projects:** Centurylink Az \$1.55, Dacotah Bank Sd \$629.60, Jenrich, Jessica \$30.00, Leever's Foods \$14.84, Stein, Michelle \$375.00, Swenson, Allison \$750.00, Tichy, Amy J \$31.68, Total For Fund \$1,832.67, **Soil Conservation:** Barnes Co Soil Conserv. Dist. \$4,140.15, Total For Fund \$4,140.15, **Garrison Conservancy Dist:** Garrison Diversion Cons Dist \$4,249.96, Total For Fund \$4,249.96, **Airport:** Barnes Co Municipal Airport \$13,818.11, Total For Fund \$13,818.11, **State Funds:** Nd State Treasurer \$10,136.89, Total For Fund \$10,136.89, **Older Persons:** South Central Adult Services \$7,154.41, Total For Fund \$7,154.41, **Ambulance:** Barnes County Ambulance \$7,017.25, Total For Fund \$7,017.25, **Water Resources:** Aflac \$35.82, Anderson, Bruce \$6.55, Centurylink Az \$5.17, Dacotah Bank Flex Acct \$48.73, Hieb, Jerry \$55.02, Houston Engineering, Inc. \$18,158.61, Ohnstad Twichell, P.C. \$1,986.04, Valley Officeworks \$124.99, Total For Fund \$20,420.93, **Historical Society:** Barnes Co Historical Society \$2,540.56, Total For Fund \$2,540.56, **Library:** Valley City Public Library \$7,172.22, Total For Fund \$7,172.22, **Recorders Preservation Fu:** Central Business Systems \$99.00, Nelson, Jodie \$1,260.00, Pfaff, Jody \$1,225.00, Total For Fund \$2,584.00, **Cities:** Dazey \$242.88, Fingal \$1,673.83, Kathryn \$200.86, Leal \$3.38, Litchville \$178.10, Nome \$34.50, Oriska \$486.63, Rogers \$79.49, Sanborn \$3,431.86, Sibley \$840.67, Tower City \$39.62, Valley City \$86,268.70, Wimbledon \$763.74, Total For Fund \$94,244.26, **Townships:** Alta \$5,558.61, Anderson \$4,386.25, Ashtabula \$1,082.29, Baldwin \$810.98, Binghampton \$2,286.23, Brimer \$1,486.43, Cuba \$2,127.64, Dazey \$468.99, Eckelson \$1,273.63, Edna \$3,990.24, Ellsbury \$1,193.74, Getchell \$1,713.04, Grand \$856.24, Green \$1,656.92, Greenland \$1,430.68, Hemen \$888.31, Hobart \$6,691.38, Laketown \$1,117.12, Mansfield \$2,081.71, Marsh \$4,417.78, Meadow \$814.62, Minnie \$1,146.64, Nelson \$1,692.78, Noltmier \$1,086.98, Norma \$3,120.52, Oakhill \$756.95, Oriska \$1,571.19, Pierce \$10,145.02, Potter \$872.81, Raritan \$4,438.89, Rogers \$1,294.89, Rosebud \$705.62, Sibley \$637.76, Skandia \$1,177.35, Spring \$1,024.57, Springvale \$685.23, Stewart \$3,053.15, Svea \$586.35, Thordenskjold \$578.26, Uxbridge \$3,023.07, Valley \$4,207.80, Weimer \$878.74, \$89,017.40, **Park Districts:** Fingal \$43.74, Litchville \$8.78, Nome \$.02, Sanborn \$170.47, Sibley \$28.90, Valley City \$21,748.87, Total For Fund \$22,000.78, **School Districts:** Barnes County North \$117,884.99, Enderlin Area Sd 24 \$31,789.94, Griggs County Centra \$884.83, Hope-Page \$6,348.16, Litchville-Marion \$23,694.02, Maple Valley \$64,757.27, Montpelier \$1,276.65, Valley City \$162,197.32, \$408,833.18, **Rural Fire Districts:** Dazey \$761.63, Edna \$811.95, Enderlin \$807.74, Fingal \$817.41, Hope \$487.52, Kathryn \$340.80, Nome \$642.67, Page \$152.39, Sanborn \$3,397.46, Tower City \$330.58, Valley City Rural Fire Protection \$2,322.66, Wimbledon \$5,972.43, Total For Fund \$16,845.24, **Thordenskjold Drain:** Houston Engineering, Inc. \$3,741.78, Ohnstad Twichell, P.C. \$180.00, Stewart Drain li \$1,086.57, Total For Fund \$5,008.35, **Upper Maple River Dam Ass:** Maple-Steele Joint Water Resource \$438.18, Total For Fund \$438.18, **Covid St & Local Fiscal R:** Heartland Consulting Group Llc \$11,380.00, Total For Fund \$11,380.00, **Local Assistance & Tc Fun:** General Equipment & Supplies \$100,000.00, Total For Fund \$100,000.00, **Payroll Fund:** State Tax Commissioner \$10,797.50, Total For Fund \$10,797.50, Total Warrants \$1,302,106.56

With no further business, Cindy Schwehr made a motion, seconded by Bill Carlblom, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 9:59 a.m.

Bill Carlblom, Chairman
Barnes County Commission

Beth M Didier
Barnes County Auditor