

The Barnes County Commission met in regular session on Tuesday, August 15, 2017 with Cindy Schwehr, Bill Carlbom, Mike Metcalf, John Froelich, and Rodger Berntson present. Chairman Metcalf called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

**Planning & Zoning – Variances / CUPs / Subdivision**

Jessica Jenrich, Planning & Zoning Coordinator, presented an application for a Variance – Setback (rock retaining wall) from James Holmly (Sibley Trail Township, Lot 3 Block 1 of Homestead Subdivision in 13-143-58). John Froelich moved to approve the application with the stipulation that the rock wall will not be raised or widened in any direction without coming to the zoning board; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with Mike Metcalf and Rodger Berntson voting “no”. Ms. Jenrich presented an application for a Conditional Use Permit (CUP), Agricultural to Residential, and a Subdivision (Moon Lake Subdivision) from Mike Kjelland (Green Township, in 17-139-59). Cindy Schwehr moved to approve the application; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Jenrich presented an application for a CUP – Agricultural to Gravel Pit from Matthew C Holth (Sibley Trail Township, E ½ 12-143-58). Cindy Schwehr moved to deny the application; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Jenrich presented an application for a Variance – Setback of 32’ from center of subdivision road from Larry Grandalen (Sibley Trail Township, Lots 10 & 11 Emery Subdivision in 25-143-58). John Froelich moved to approve the application; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Treasurer – Cancel Outstanding Checks**

Vicki Zinck, Treasurer, presented a list of checks to be cancelled, per North Dakota Century Code §11-25-05: Check #5014 dated 06/13/2016 payable to Amanda Rood in the amount of \$20.00; and Check #131186 dated 02/03/2016 payable to ND Eligibility Workers in the amount of \$45.00. Cindy Schwehr moved to cancel the checks; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. If the party entitled to any such warrant shall appear and give good and sufficient reason for the party’s delay in calling for such warrant or in presenting the same for payment, the board may issue a new warrant in the amount to which the party is entitled, except for the statute of limitations.

**Highway Dept – Approach Application / Dreis’ Bridge / Erosion Sites / Vehicle Quotes**

Kerry Johnson, Highway Superintendent, presented an Approach Application from WBI Energy Transmission for an approach modification in 23-140-60. No action is needed, as this is a modification of an existing approach. Dreis’ Bridge on Baldhill Creek in Dazey Township is deteriorating. Replacement options and funding sources were discussed. Mr. Johnson gave an update on the erosion sites on Kathryn Road. He’s working with the State Water Commission and the likely cost share would be 30-50%. Mr. Johnson informed the Commission that the cost to rent the Litchville DOT shop would be \$250 a month. Rodger Berntson moved to rent the State Shop at Litchville at a cost of \$250 a month through June of 2019; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Mr. Johnson presented vehicle quotes. Rodger Berntson moved to purchase a 2017 Ford F550 from Stoudt-Ross Ford at a cost of \$45,020.30; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Cindy Schwehr moved to purchase a 2018 Ram 3500 from Miller Motors at a cost of \$32,986; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Auditor – Minutes / NDACo County Delegate / Financial Report**

Bill Carlbom moved to approve the August 1, 2017 minutes; John Froelich seconded the motion. Motion carried. Cindy Schwehr moved to appoint Stacie Leier as the NDACo County Delegate; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Beth Didier, Auditor, presented an update on the County finances.

**Social Services – Computer Purchase / Salary Approval**

Wanda Larson, Social Services Director, requested approval to purchase six computers at a cost of \$900 to \$1,000 each. John Froelich moved to approve the request; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”. Ms. Larson requested approval to Carrie Swenson as an Eligibility Worker at a rate of pay of \$3,000 a month, and Breane Klubben as Parent Aide Worker at a pay rate of \$2,426.62 a month. John Froelich moved to approve the request; Bill Carlbom seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**VC-BC Development Corp – Request for Funds**

Jennifer Feist, Valley Development Group Director of Development, along with Tony Kobbervig (Development Corporation) and Dawn Riley, ND Winter Show Manager, presented a request of \$150,000 from the Barnes County Economic Development Mill Levy Fund to assist with purchasing land from the ND Winter Show. Bill Carlbom moved to approve the \$150,000, contingent upon everything else being in place from the City; John Froelich seconded the motion. Motion carried upon roll-call vote, with Rodger Berntson voting “no”.

**Sheriff / Airport – National Guard Land / Buildings**

Cindy Schwehr made a motion to move forward with the proposed lease agreement with the Airport Authority at a cost of \$600 a month for the National Guard land and buildings at the airport location; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Budget Discussion**

Budget reduction strategies were discussed. The next meeting to discuss the budget was scheduled for Thursday, August 24, 2017 at 5:00 p.m.

With no further business, John Froelich made a motion, seconded by Bill Carlblom, to adjourn the meeting. Motion carried unanimously.

Mike Metcalf, Chairman  
Barnes County Commission

Beth M Didier  
Barnes County Auditor