

NDWS BOARD OF DIRECTOR'S MEETING
October 24, 2022—6pm
MINUTES

Call to Order

Guests to Meeting

Dave Zubrod – Mr Zubrod requested to rent the SEB again during the winter months. Contract would be set up similar to last years, with move in and move out dates. Mr Zubrod asked if the board was happy with how it went last year. The board members did not have any complaints. Mr. Zubrod stated he would increase the amount he paid us last year, from \$12,000 to an increased percentage, due to propane/heating costs have risen. Doug told Mr Zubrod that we appreciate him coming and that the board will discuss and vote later in the evening. He will be notified of the decision tomorrow. Mr. Zubrod thanked the board and exited.

Discussion about SEB.. the floor has not been sealed, so we are not opposed to renting it to him. Agreed to increase contract price to \$15,000. Lock the breezeway and bathrooms on that side. Make sure he knows where to move snow to, as last year the snow was put in areas that caused traffic issues for our staff. Also make sure Mr Zubrod understands he is renting half of the SEB building. If he goes over the halfway mark, he will be charged for rental of the other half of the building. Dates of entry and exit will be same as last year, with the Gun Show weekend now being on Feb 10 – 12.

Jim Nelson made a motion to rent half of the SEB to Dave Zubrod/Ten K Trucking. Whitney 2nd motion.

Financial Reports

Account Balances: Operating: \$86,296.66 Gaming: \$8,077.69 Money Market \$125,125.66

Beth Didier made a motion to approve financials. Kevin 2nd motion. All approved.

Old Business:

- a. Foundation. Brandee sent out Foundation/Membership letters for yearly payments and for annual meeting invites.. Getting \$100 payment in the mail daily. As of today received 30 membership payments. Also getting a few RSVP for annual meeting. Will follow up on these to get more. Hopefully.
- b. Annual Meeting, Nov 16. Menu – chicken and beef. Buffett style. Discussion of entertainment. Erin has a band in mind that plays older style country music. She is contacting them. 5 pm Social. 6 pm dinner. 7 pm meeting. 7:30 music.
- c. Forklift – Bill – delivered, insured and paid for. Kevin reported we have the wrong fork attachments. The guys are talking with Bill about making some changes. Just an oversight.
- d. Panels – Brandee ordered these in grey from Korral Supply. Should be in by Mid Nov.

New Business:

- a. Management & Supervision of staff. Doug asked if there could be a discussion about barn management and supervision of barn staff. Some confusion over who barn staff should be supervised by. Royce stated he is just here to keep Russell busy with job duties. Brandee asked Royce if Russell reports to him about time off, leaving early and his schedule. Royce said yes. Discussion ensued. Brandee hired Russell extra barn help, at his request. Royce sent her home, or had Russell send her home. Lots of confusion on who does what.

After much discussion – it was determined that Brandee is the manager of the facility, events, grounds and all staff. It is Brandee and the BOD intention for Russell to be the barn manager and to handle all job duties so that Royce can do less of the daily operations and duties. That was the reason for hiring Russell and his pay scale being increased. Royce feels Russell needs more training and initiative to take on all responsibilities as barn manager. It was pointed out that he has had 2 years. Royce feels like Russell can handle this responsibility but needs more time. Brandee to talk with Russell about his future with the Winter Show, goals of Barn management and personnel issues.

Brandee reported that she had a list of NSC job duties needed and what is expected from Russell for that event. Last year, NSC staff had issues with how the staff was treated by the barn staff. That is to be rectified immediately prior to event. All agreed and understood.

b. Raffle for side by side discussion – do want to raffle off a side by side if we can get the bike. The guys will check on prices. Dan will get some quotes. We would like to get this organized as soon as possible.

Committee Reports:

- A. Arena/Grounds/Building- Will make sure Pub is put back together and kitchen area draped off so that appearance is good for use during NSC. Will pick up with updates and remodel after NSC>
- B. Finance - money spent in the last couple months to include:
 - a. Purchase of forklift
 - b. Purchase of new LED lights & installation
 - c. Work on livestock bathrooms
 - d. Replaced Royce's forks
 - e. Started payment on the SBA loan in September
 - f. Paint & supplies for barn walls
 - g. Safe for my office
 - h. Yearly office supplies during Valley Office sale
 - i. Stock of paper towels, toiletries etc
 - j. Bi annual bank loan payment
 - k. Purchased wheel barrows and air compressor
- C. Labor - the ad on the radio for part time barn help said barn manager. Virginia contacted Erin about this. Virginia nor anyone else contacted Brandee about this error, prior to Virginia going directly to Erin. Erin contacted Brandee. Tim had created the ad from an old Winter Show ad. There was never supposed to be advertising for barn manager. Dave thought it said the same thing in the newspaper. It did not. Brandee pulled the ad to confirm. Erin corrected the radio ad and we will run another week for free with the correct verbiage.
- D. Commercial/Concession - nothing
- E. Rodeos - Brandee report on HS Rodeo final numbers. Profit \$13,930.00. Brandee requested to give all staff for that weekend a \$500 bonus. Beth made a motion for these bonuses to be approved. Kevin 2nd motion. All approved.
- F. Rodeo Queen – no report
- G. Crop Show - Dave reported that Alicia Harstad, Co Ex Agent, is heading up Crop Show. Recent meeting had a great turnout. Job duties assigned and the crop show is headed in a positive direction. Next Meeting is Nov 8 at the WS offices.
- H. Horse – Royce reported the horse shows were all good. Great Midwest did cancel, so we only had 2 shows. NDQHA will look at moving further out. NDQHA profited \$12,035 and Dakota 50/50 was \$8,175.
- I. Livestock – Committee meeting Tuesday at 7:30. The BOD would like to know what they are needed for or what areas they can help. Brandee will discuss with the NSC coordinators on Tuesday and report to the board. Steve Wolff was chosen as honoree.
- J. Hall of Fame - Erin reported that Eric will do all uploads. Large screen TV will go up during events here at WS and smaller tv at Rose Bud Center.

- K. Pick-up Pull/Tractor Pull - Trophy has been taken to Allard's for update. Jim requested that we pay OTTP an additional \$150 immediately. This should have been done during WS, as Jim agreed to help them offset their insurance expenses. Brandee will get check written tomorrow and will mail.
- L. Craft & Antique Market – nothing
- M. Events at the Eagles – discussion over rumors from the Eagles. Due to us remodeling the pub, rumors started that we were going to get our own license and run it all ourselves. This is not why we are remodeling the pub. Kitchen outdated and a safety and sanitary issue. Kevin had talked with some eagles folks and cleared that up.
- N. Sponsorship – nothing
- O. Concert – Discussion over radio group paying \$1500 for building rent regardless of a loss. Some board members not in agreement. We are a team and it is the Winter Show Concert. Also discussion over having other things going on that afternoon. Will increase ticket cost and increase beer cost.

Manager's Report

- a. Brandee will be meeting with NSC ladies and Whit tomorrow prior to the Livestock Meeting, just to make sure all are on track for NSC production.
- b. Insurance forms & applications have all been completed. I received our proposal back, ready to approve and bind coverage. Premium for 2023 is \$14,676.00 Looks like our premiums will increase by \$200.
- c. NFR tickets here
 - * Kelly Wasalaski wants 4 tickets for Fri and Sat
 - * do we have any of these auctioned off . no we do not.
 - * customers or board that we need to provide tickets to . not as of now, but will think on it.
- d. Brandee working on 2023 contracts and getting them out. Will be upping shavings costs to \$9 per bag. Currently cost per bag for us is \$6.45

Next Meeting - Monday Nov 7th 6 pm

“Good of the Order” - Doug – need gifts/door prizes for Annual Meeting. Brandee to work on.

Adjourn Meeting Motion to Adjourn by Erin. 2nd by Kevin. All in favor.

Events:

NSC Dec 2 – 4

Gun Show Feb 10 – 12

Winter Show 7 - 12