

The Barnes County Commission met in regular session on Tuesday, November 7, 2023 with Cindy Schwehr, Vicky Lovell, Bill Carlbom, Pete Paulson, and Shawn Olauson present. Chairman Carlbom called the meeting to order at 8:00 a.m., roll-call was taken, the Pledge of Allegiance was recited, and the Agenda was reviewed.

Swearing in of Interim Auditor

Auditor Beth Didier swore in Julie Mindt as Interim Auditor.

VC Schools Building Levy Error Update

Bill Carlbom explained the solution to the Valley City School District Building Levy error. The overtaxed amount for tax years 2019, 2020, 2021 and 2022 will be refunded by the County, with coverage of costs (envelopes, checks, paper, postage, time and 1099s) to be determined between the school board and the Commission. Pete Paulson moved to authorize the plan and move forward; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

Highway Dept – LoadPass Permit System / Viking Drive Bridge

Jamie Smith, Road Superintendent, and Tim Tangen, Road Foreman, as well as Joelle VanderLinden from Western Dakota Energy Association, presented information on LoadPass Permits for permit fees. Cindy Schwehr moved to implement the LoadPass permit system, effective January 1, 2024, with an initial set-up cost of \$1,500 and annual cost up to \$500; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Brian Tykwinski, Kadrmass, Lee & Jackson, updated the Commission on Viking Drive Bridge rehabilitation and other projects. Cindy Schwehr made a motion to move forward with complete replacement of the Viking Drive Bridge; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

Weed Board - Building

Jamen Windish, Weed Officer, provided an update on the building project. Shawn Olauson moved to purchase a blueprint for the building; Pete Paulson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

Auditor – Minutes / Post-employment Agreement

Cindy Schwehr moved to approve the October 17, 2023 minutes; Shawn Olauson seconded the motion. Motion carried. Cindy Schwehr moved to approve the Post-employment Agreement with Beth Didier, as presented; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

Corrections – Medical Bill

Jeremy Wolff, Chief Correctional Officer, informed the Commission of a medical bill for surgery for an inmate at the Correctional Facility in the amount of \$25,000 that the County is responsible for.

Emergency Management – Radios / Exercise Update / NWS Storm Ready

Jessica Jenrich, Emergency Manager, presented a quote for portable radios from Motorola Solutions in the amount of \$13,741.48. Cindy Schwehr moved to approve purchase of the radios, with funding contingent upon inability to find other funding sources; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". The Active Shooter Exercise went well; Ms Jenrich is wrapping up the final reports. James Kaiser, National Weather Service, commended Jessica Jenrich and Barnes County on achieving Storm Ready program status to deal with storms as they come along.

Environmental Services – Boiler System

Shane Kalbrener, Head of Environmental Services, requested approval of cost study for replacement of the Courthouse boiler system, with a cost of up to \$25,000. Cindy Schwehr moved to approve the request; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

Corrections – Updated Correctional Officer Job Description

Jeremy Wolff, Chief Correctional Officer, presented an updated correctional officer job description for approval. Shawn Olauson moved to approve the document; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Bill Carlbom moved to apply \$1 an hour weekend differential for Corrections; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with Vicky Lovell voting "no".

Commission Discussion

Commission discussion included portfolio updates. A gesture in memory of Stan Horst was discussed. The Commissioners presented Auditor Didier with a gift in recognition of her 21 years of service to Barnes County.

Bills Approved For October 2023

General Fund: Aflac \$2,403.36, Aflac Group Insurance \$48.51, Amazon Capital Services \$1,258.05, Anderson, Eleanor \$1,689.35, Balco Uniform Co. Inc \$1,781.00, Barnes County \$414.50, Barnes Rural Water \$781.86, Bek

Communications Cooperative \$501.09, Bitz Tire & Service, Inc. \$709.46, Bitz, Joshua \$25.00, Branam, Tabatha \$98.00, Burk, Christopher \$25.00, Burke, Christopher \$25.00, Burkett, Marc \$300.00, Carlblom, William \$74.89, Cass County Electric \$752.04, Central Business Systems \$99.00, Centurylink Az \$946.63, Charm-Tex Inc \$191.40, City County Health District \$10,887.00, Cole Papers Inc. \$439.13, Colonial Life Insurance \$166.17, Counties Providing Technology \$2,615.00, Cts Language Link \$6.61, Dacotah Bank Flex Acct \$1,941.00, Dacotah Bank Sd \$13,379.55, Dakota Central Telecommunications \$21.00, David Bjornson \$300.00, Dickey Rural Telephone Coop. \$336.93, Drake, Christina \$284.22, Erickson, Anthony \$50.00, Fat Man Trash Llc \$729.75, G & R Controls Inc \$6,105.00, Galls Incorporated \$546.95, Gille Auto \$255.00, Grenz, Carol \$66.81, Gruba, Zachary \$50.00, Handy Hardware & Rental \$957.58, Hannig, Wade \$25.00, High Plains Water Treatment, Inc. \$44.00, Hoefs, Kathleen \$2,955.20, Huffman, Dylan \$25.00, Iaa \$720.00, Information Technology Department \$6,025.99, Inter-Community Telephone \$150.00, Intoximeters \$234.00, James-Valley Reg. Lodge #4 \$123.71, K&K Wood \$22.50, Koeplin, Bobby \$44.54, Leaf \$190.00, Leever Foods \$19.17, Litchville Bulletin \$100.51, Lovell, Victoria \$137.77, Magnuson, Debbie \$176.85, Marco Inc - St Louis \$869.09, Mckesson Medical-Surgical Mn Suppl \$138.50, Mercy Hospital - Chicago \$3,992.22, Messerli & Kramer \$94.34, Midwest Pest Control \$119.00, Miller, Sarah \$964.14, Mindt, Julie \$193.42, Montana-Dakota Utilities \$2,083.48, Nd Attorney General \$2,630.00, Nd Dept Of Corrections & Rehabil \$150.00, Nd State Radio Communications \$1,080.00, Northwest Iron Fireman, Inc. \$926.97, Nucara Pharmacy \$2,613.09, Olason, Shawn \$220.91, Olheiser, Jason \$105.43, Pathology Consultants Pc \$442.00, Petro Serve Usa \$199.22, Pharmchem Inc \$381.45, Pinke, Olga \$2,878.23, Puklich Chevrolet Buick Gmc \$4,114.03, Radisson Hotel-Bismarck \$1,251.90, Ramada By Windham Bismarck \$588.00, Record Keepers, Llc \$145.00, Richards, Brenda \$172.00, Richland County Corrections \$1,445.00, Rj's Plumbing & Heating \$46.50, Runge, Jason \$75.00, Sanford Health Sd \$2,573.00, Sanford Health Occupation Medicine \$108.00, Schwehr, Cindy L \$181.88, Servicemaster Of Valley City \$220.00, Smith Lumber Company \$23.20, State Disbursement Unit - North Da \$602.00, Stein's, Inc. \$364.86, Stutsman County Correctional Cente \$750.00, Superior Vision Services Inc \$609.80, Thibert, Cody \$106.16, Thomson Reuters -West \$368.01, Valley Auto Parts \$568.64, Valley Barber Service \$165.00, Valley City Public Works \$6,888.21, Valley City Times-Record \$1,030.41, Valley Officeworks \$192.27, Valley Paint & Glass \$291.90, Verizon Wireless \$1,053.68, Victoria County Sheriff's Office \$100.00, Voelkner, Stephen \$50.00, Volk, Shelby \$135.00, Total For Fund \$106,557.02, **City County Health:** City County Health District \$2,254.98, Total For Fund \$2,254.98, **Veterans Service Office:** Aflac \$149.59, Dacotah Bank Flex Acct \$75.00, Dacotah Bank Sd \$244.76, Petro Serve Usa \$521.65, Smith Lumber Company \$13.88, Superior Vision Services Inc \$63.10, Verizon Wireless \$113.74, Wells Fargo Bank Fbo Robert D Nels \$575.82, Total For Fund \$1,757.54, **County Road And Bridge:** Aflac \$735.47, Aflac Group Insurance \$52.30, Berts Truck Equipment \$508.00, Bitz Tire & Service, Inc. \$961.57, Butler Machinery Co. \$1,385.54, C-Fab Welding & Repair \$1,619.85, Centurylink Az \$58.64, Chs Dakota Plains Ag \$7,514.64, City Of Valley City \$950.00, Colonial Life Insurance \$59.04, Dacotah Bank Flex Acct \$445.00, Dickey Rural Telephone Coop. \$.65, First International Insurance \$6.00, General Equipment & Supplies \$88.81, Inland Truck Parts & Service \$3,912.28, Jamestown Communications, Inc. \$436.40, Jemco-Maxair \$52.00, Kij Engineering Llc \$5,218.24, Kotaco \$1,368.56, Lakeside Construction \$11,674.98, Litchville Bulletin \$97.72, Locators & Supplies, Inc \$378.05, Montana-Dakota Utilities \$61.77, Nova Fire Protection, Llc \$195.00, Ottetail Power Company - Jamestow \$125.09, Petro Serve Usa \$27.88, Powerplan Oib \$1,623.21, Quality Alignment & Brake Center \$345.00, R & H Maintenance & Lawn Care \$640.00, Radisson Hotel-Bismarck \$385.20, Smith Lumber Company \$463.42, State Disbursement Unit - North Da \$673.00, Stoudt Miller Inc \$49,787.00, Superior Vision Services Inc \$86.40, Truenorth Steel \$37,726.61, Valley Auto Parts \$862.21, Valley City Public Works \$1,285.57, Valley City Times-Record \$78.75, Valley Plains Equipment \$757.79, Verizon Wireless \$99.13, Wade's Service Center \$7,166.26, Total For Fund \$139,913.03, **Weed Control:** Aflac \$149.93, Agterra Technologies Inc \$35.00, Barnes Co Highway Dept \$611.76, Handy Hardware & Rental \$138.66, Stoudt Miller Inc \$406.11, Valley Auto Parts \$67.31, Valley City Public Works \$57.28, Valley Officeworks \$97.68, Verizon Wireless \$293.77, Windish, Jamen \$50.00, Total For Fund \$1,907.50, **County Agent:** Aflac \$33.50, Amazon Capital Services \$20.99, Central Business Systems \$426.57, Epsilon Sigma Phi \$70.00, Harstad, Alicia \$399.60, Ndsu Extension Service \$17,971.48, Superior Vision Services Inc \$11.50, Valley Officeworks \$113.29, Total For Fund \$19,046.93, **Farm To Market 15 Mill:** Border States Paving, Inc. \$10,153.77, Flint Hills Resources,Lp \$23,228.10, Kij Engineering Llc \$327.56, Lakeside Construction \$8,380.42, Newman Outdoor Advertising - Jmst \$1,252.50, One Call Concepts, Inc \$6.50, Ottetail Power Company - Jamestow \$58.11, Truenorth Steel \$1,348.08, Total For Fund \$44,755.04, **County Agent Revolving:** Dacotah Bank Sd \$66.00, Total For Fund \$66.00, **Community Service:** Valley Officeworks \$12.99, Verizon Wireless \$42.49, Total For Fund \$55.48, **Grants And Projects:** Aman, Betty \$320.00, Lyons, Cori \$50.00, Minute Rides \$80.00, Opferkew, Jodi \$50.00, Swenson, Allison \$789.82, Zent, Julie \$1,013.20, Total For Fund \$2,303.02, **Soil Conservation:** Barnes Co Soil Conserv. Dist. \$1,024.23, Total For Fund \$1,024.23, **Flood Emergency 2011:** Meadow Lake Township \$122,310.75, Olason, Amanda \$36.88, Reid, Ken \$65.62, Valley Township \$1,317.08, Total For Fund \$123,730.33, **Stewart Drain:** Larson Helicopters \$2,416.00, Ohnstad Twichell, P.C. \$225.00, Total For Fund \$2,641.00, **Garrison Conservancy Dist:** Garrison Diversion Cons Dist \$1,165.38, Total For Fund \$1,165.38, **Airport:** Barnes Co Municipal Airport \$2,072.28, Total For Fund \$2,072.28, **State Funds:** Nd State Treasurer \$6,838.79, Total For Fund \$6,838.79, **Older Persons:** South Central Adult Services \$1,123.76, Total For Fund \$1,123.76, **Ambulance:** Barnes County Ambulance \$1,082.98, Total For Fund \$1,082.98, **Water Resources:** Aflac \$36.75, Dacotah Bank Flex Acct \$50.00, Houston Engineering, Inc. \$2,470.25, Larson Helicopters \$1,216.00, Metcalf Archaeological Consultants \$11,596.46, Minnesota Valley Testing Laborator \$840.62, Ohnstad Twichell, P.C. \$651.29, Total For Fund \$16,861.37, **Historical Society:** Barnes Co Historical Society \$421.60, Total For Fund \$421.60, **Library:** Valley City Public Library \$929.74, Total For Fund \$929.74, **Recorders Preservation Fu:** Nelson, Jodie \$1,260.00, Pfaff, Jody \$1,680.51, Total For Fund

\$2,940.51, **Cities:** Dazey \$1,937.46, Fingal \$4,016.47, Kathryn \$585.14, Litchville \$825.04, Nome \$768.50, Oriska \$83.41, Sanborn \$973.11, Sibley \$506.95, Valley City \$19,189.08, Wimbledon \$926.44, Total For Fund \$29,811.60, **Townships:** Alta \$833.41, Anderson \$658.82, Ashtabula \$742.33, Baldwin \$270.46, Binghampton \$2,385.57, Brimer \$528.27, Cuba \$484.35, Dazey \$268.27, Eckelson \$400.39, Edna \$657.41, Ellsbury \$325.61, Getchell \$1,029.87, Grand \$454.37, Green \$513.60, Greenland \$332.98, Hemen \$1,084.79, Hobart \$498.96, Laketown \$431.72, Mansfield \$265.07, Marsh \$638.13, Meadow \$542.55, Minnie \$1,038.00, Nelson \$423.99, Noltimier \$475.62, Norma \$402.89, Oakhill \$331.51, Oriska \$613.11, Pierce \$359.82, Potter \$243.63, Raritan \$597.30, Rogers \$238.38, Rosebud \$749.95, Sibley \$699.31, Skandia \$554.17, Spring \$715.88, Springvale \$368.15, Stewart \$312.49, Svea \$333.16, Thordenskjold \$403.99, Uxbridge \$471.57, Valley \$1,715.63, Weimer \$896.35, \$25,291.83, **Park Districts:** Fingal \$97.33, Kathryn \$4.25, Litchville \$39.37, Nome \$43.87, Sanborn \$37.78, Sibley \$17.88, Valley City \$5,545.80, Total For Fund \$5,786.28, **School Districts:** Barnes County North \$10,684.69, Enderlin Area Sd 24 \$2,019.55, Hope-Page \$174.11, Litchville-Marion \$6,298.64, Maple Valley \$10,370.61, Montpelier \$204.30, Valley City \$20,507.47, \$50,259.37, **Rural Fire Districts:** Dazey \$487.43, Edna \$90.79, Enderlin \$67.01, Fingal \$414.02, Hope \$116.30, Kathryn \$36.17, Nome \$121.20, Page \$131.70, Sanborn \$902.12, Tower City \$178.66, Valley City Rural Fire Protection \$209.46, Wimbledon \$284.32, Total For Fund \$3,039.18, **Thordenskjold Drain:** Larson Helicopters \$2,736.00, Stewart Drain li \$697.60, Total For Fund \$3,433.60, **Covid St & Local Fiscal R:** City County Health District \$100,000.00, General Equipment & Supplies \$298,500.00, Total For Fund \$398,500.00, **2023 Cybersecurity Grant:** Dacotah Bank Sd \$11,162.84, Total For Fund \$11,162.84, **Payroll Fund:** State Tax Commissioner \$2,070.00, Total For Fund \$2,070.00, Total Warrants \$1,008,803.21

With no further business, Cindy Schwehr made a motion, seconded by Vicky Lovell, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 10:42 a.m.

Bill Carblom, Chairman
Barnes County Commission

Beth M Didier
Barnes County Auditor