

The Barnes County Commission met in regular session on Tuesday, December 3, 2019 with Cindy Schwehr, Vicky Lovell, Bill Carlblom, John Froelich, and Shawn Olauson present. Deputy Auditor Julie Mindt called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

**Reorganization / Portfolio Assignments**

John Froelich nominated Bill Carlblom to serve as Chairman; Vicky Lovell seconded the nomination. John Froelich moved that nominations cease and that a unanimous ballot be cast for Bill Carlblom for Chairman; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Bill Carlblom took control of the meeting as Chairman. Vicky Lovell nominated Cindy Schwehr as Vice-Chairman; John Froelich seconded the nomination. Bill Carlblom moved that nominations cease and that a unanimous ballot be cast; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

The Commissioner Portfolio Schedule for 2020 was reviewed, and assignments were made, as follows:

<b><u>Department &amp; Boards</u></b>	<b><u>Portfolio Holder</u></b>
Auditor	Cindy Schwehr
Building & Grounds	Bill Carlblom
MIS	Cindy Schwehr
City-County Health	Cindy Schwehr
Clerk of Court	Vicky Lovell
Community Service Board	Shawn Olauson
County Agent/Extension	Bill Carlblom
County Highway Dept & Co Engineer	Bill Carlblom / John Froelich
County Park	Bill Carlblom* / Shawn Olauson / Vicky Lovell
EMA	John Froelich / Bill Carlblom
Veterans Services	Shawn Olauson
911	John Froelich / Bill Carlblom
Recorder	John Froelich
Sheriff/Corrections/Joint Law Enforcement	Cindy Schwehr / Bill Carlblom
Social Services	John Froelich / Shawn Olauson
States Attorney/Judicial	Vicky Lovell
Treasurer	Vicky Lovell
Tax Director	John Froelich
Weed Control	Cindy Schwehr
Personnel Policy Review	John Froelich
Airport Authority	Cindy Schwehr
City Planning/Zoning	Bill Carlblom
County Planning/Zoning	Bill Carlblom / Shawn Olauson
County Housing Authority	Cindy Schwehr
Economic Development/Chamber	Bill Carlblom / John Froelich
Museum	John Froelich
National Guard Military Affairs committee	Bill Carlblom *(follows the Chairman)
Public Library	Vicky Lovell
Senior Citizens	Cindy Schwehr
South Central Dakota Regional Council	Shawn Olauson
Water Res/Devils Lake/Upper/Shey Advisory	Shawn Olauson
Winter Show	Bill Carlblom

**Barnes Rural Water – Governor’s Grant Request**

Barnes Rural Water applying for the Governor’s Fund for Community Development Grant was discussed. Vicky Lovell made a motion to approve the request for Barnes County to sponsor the Grant and to sign the resolution for the Barnes Rural Water District; Shawn Olauson seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

**Corrections – PREA Coordinator Pay / AELE Law Enforcement Training**

Jeremy Wolff requested that the PREA Coordinator receive an increase in pay. Motion was made by Cindy Schwehr to increase the PREA Coordinator pay by \$1.00 per hour effective 12/09/19; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting "yes". Jeremy Wolff stated the AELE Law Enforcement Training located in Las Vegas is coming up. Jeremy would like to attend the training in January. He would also like to attend CO Training in February because he needs to have that completed within the first year of hire. Hiring of Gunnar Tangen as a CO Officer was discussed as a transfer from the Sheriff’s Office. John Froelich made a motion to pay \$18.00 per hour, contingent upon completion of 2 weeks of North Dakota Law & Traffic training; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting yes.

### **VC-BC Development Corporation - Contract**

Jennifer Feist, Valley City – Barnes County Development Corporation Director of Development presented the Agreement between the Development Corporation and Barnes County for approval. Action was tabled until the next Commission meeting.

### **Auditor – Minutes**

Cindy Schwehr moved to approve the November 19, 2019 regular commission meeting minutes, as well as the November 21, 2019 Jail Committee meeting minutes; Shawn Olauson seconded the motion. Motion carried.

### **Commission Discussion**

John Froelich discussed the replacement of Sheriff's Deputy. Would like to see more on Truck Regulatory weighing trucks. Cindy Schwehr discussed the Airport; reported that the elevator at City County Health District Office is no longer operating and they are looking into getting a replacement. There also is a decline in In-Home RN care. Vicky Lovell mentioned the Lead Local Seminar. Bill Carlblom reminded the Commissioners of the Christmas Party on Friday. All jail contracts should be signed now. There was a Social Service Design meeting in Jamestown on Friday.

### **Bills Approved for November 2019**

General Fund: Ace Hardware \$31.22, Aflac \$2,594.12, Aflac Group Insurance \$48.45, Anderson, Brock \$15.31, Andrew S Marquart \$639.00, Appliance City \$799.50, Barnes County \$177.16, Barnes County Ambulance \$3,328.54, Bek Communications Cooperative \$115.54, Bitz Tire & Service, Inc. \$1,203.82, Bridges Car Wash \$21.00, Cable Services \$86.95, Cardmember Service \$9,734.87, Carlblom, Taylor \$122.50, Carlblom, William \$203.58, Cash-Wa Distributing Co Of Fargo L \$827.79, Cass County Electric \$756.31, Central Business Systems \$96.09, Centurylink Az \$996.80, Charm-Tex Inc \$107.90, Chs Dakota Plains Ag \$70.69, Cintas Corporation \$247.04, Cole Papers Inc. \$270.00, Colonial Life Insurance \$332.04, Columbus Bank And Trust \$1,762.50, Counties Providing Technology \$1,976.53, Dacotah Bank \$645.13, Dacotah Paper Co. \$220.81, Dakota Central Telecommunications \$21.00, Delta Dental Of Minnesota \$2,482.63, Dickey Rural Telephone Coop. \$317.48, Didier, Beth M \$34.22, Duffy, Tonya \$49.50, Enterprise Electric, Inc. \$122.92, Farm & Home Publishers \$495.00, First International Insurance \$9.00, Fraedrich Transport Llc \$360.00, Froelich, John J \$229.68, Handy Hardware & Rental \$492.13, Heartland Paper Company \$299.52, Infogroup \$290.00, Information Technology Department \$4,161.86, Inter-Community Telephone \$150.00, James-Valley Reg. Lodge #4 \$50.00, Jendro, Daryle \$25.00, Koeplin, Bobby \$39.44, Kohler, Scott \$279.44, Kohn Electric \$606.46, Leaf \$213.33, Leever's Foods \$129.93, Litchville Bulletin \$109.25, Mercy Hospital - Valley City \$1,750.95, Microsoft Corporation \$3,643.92, Midwest Pest Control \$110.00, Miller Motors Inc \$1,004.58, Montana-Dakota Utilities \$1,045.83, Morehouse Enterprises Llc \$1,720.00, Nacfto \$75.00, National Sheriffs Association \$129.00, Nd Association Of Counties \$4,520.34, Nd Attorney General \$1,390.00, Nd Sheriffs & Deputies Assn \$150.00, Nd Water Users Association \$128.00, Nelson, Michael \$7.00, Norman Enterprise Llc \$150.00, O'reilly Auto Parts \$31.97, Olauson, Shawn \$276.08, P.O.S.T. Board \$45.00, Petro Serve Usa \$2,577.53, Pharmchem Inc \$371.15, Radisson Hotel-Bismarck \$84.60, Ramkota Hotel - Bismarck \$1,036.80, Record Keepers, Llc \$32.00, Reliance Telephone Systems, Inc. \$280.00, Rj's Plumbing & Heating \$114.52, Sanford Health Occupation Medicine \$138.00, Schwehr, Cindy L \$47.56, Securus Monitoring Solutions \$100.75, Servicemaster Of Valley City \$1,630.00, Smith Lumber Company \$3.99, State Board Of Law Examiners \$745.00, State Disbursement Unit - North Da \$1,700.60, Stoudt-Ross Ford, Inc. \$32,736.07, Stutsman County Correctional Cente \$17,430.00, Superior Vision Services Inc \$747.80, Thiel, Jason \$20.42, Thomson Reuters -West \$123.14, Urban Couture \$170.00, Us Bank Equipment Finance \$221.97, Valley City Public Works \$2,076.23, Valley City Times-Record \$778.38, Valley Mortuary Services \$304.00, Valley Officeworks \$293.41, Verizon Wireless \$797.80, Vining Oil & Gas Llc \$227.62, Wagon Wheel Inn Ltd \$1,890.00, Wells Fargo Bank \$527.16, Wieland, Luke \$5.00, Wolff, Jeremy \$156.60, Total For Fund \$121,944.75, City County Health: Aflac \$1,076.93, Aflac Group Insurance \$117.05, Beyer, Katie \$69.60, Bitz Tire & Service, Inc. \$212.98, Bjornson, Shirley \$177.48, Bostrom, Kay \$146.88, Cardmember Service \$5,581.79, Central Valley Health District \$1,600.00, Centurylink Az \$31.54, Chs Dakota Plains Ag \$85.11, City County Health District \$1,816.00, Cole Papers Inc. \$238.93, Columbus Bank And Trust \$525.00, Comfort Suites-Bismarck \$169.20, Dakota Scale \$350.00, Delta Dental Of Minnesota \$739.58, Dex Media East Llc \$32.00, Dickey County Health District \$1,600.00, Edward Jones - (Kevin) \$100.00, Family Healthcare Center \$172.27, First Community Credit Union -Vc \$5,979.49, First Link \$927.00, Foster County Public Health \$100.00, F5 Project \$1,980.00, Garrahy, Teresa \$64.65, Glaxosmithkline Pharm \$10,625.22, Handy Hardware & Rental \$40.97, Ienuso, Skyler \$43.38, Interactive Health Technologies, L \$200.00, I3g Media \$5,400.00, Knutson, Rosalie \$21.46, Koeplin, Bobby \$19.72, La Quinta Inn & Suites Inn Bismarc \$84.60, Lamoure County Health Department \$450.00, Langland, Tamara \$48.72, Larson, Renee \$106.72, Leaf \$88.16, Leever's Foods \$502.26, Leever's Foods South \$17.07, Mcintosh District Health Unit \$400.00, Mckesson Medical-Surgical Mn Suppl \$408.39, Merck Sharp & Dohme Corp \$4,044.16, Mercy Hospital - Valley City \$202.50, Montana-Dakota Utilities \$163.24, Oien, Diane \$221.34, Pfizer Inc. \$1,852.48, Rj's Plumbing & Heating \$107.58, Ryan, Eileen \$33.06, Sanofi Pasteur, Inc. \$12,487.01, Schwehr, Heather \$156.60, Servicemaster Of Valley City \$1,075.00, Stryker Corporation \$721.54, Superior Vision Services Inc \$190.20, Swiontek, Dale \$105.00, Teleguage Inc \$52.89, Thielges Therapy Inc \$4,200.00, Thompson, Laurel \$390.00, Valley City Public Works \$1,365.46, Valley Officeworks \$1,040.42, Vc-Bc Development Corporation \$150.00, Wells County District Health Unit \$400.00, Will, Theresa \$729.63, Winter, Andrea \$77.38, Total For Fund \$72,115.64, Veterans Service Office: Cardmember Service \$51.92, Centurylink Az \$9.63, Columbus Bank And Trust \$220.00, Delta Dental Of Minnesota \$121.25, Hunt, Angela \$226.70, Miller Motors Inc \$61.58, Petro Serve Usa \$332.98, Superior Vision Services Inc \$28.90, Verizon Wireless \$118.58, Total For Fund \$1,171.54, Social Services: Aflac \$593.67, Aflac Group Insurance \$17.25, Barnes Co Social Services \$100.74, Brothers Iii \$460.01, Cardmember

Service \$3,194.19, Central Business Systems \$440.79, Centurylink Az \$150.22, Colonial Life Insurance \$38.94, Columbus Bank And Trust \$1,472.00, Delta Dental Of Minnesota \$861.30, Fritchie, Diane \$45.00, Johnson, Mary \$45.00, Larson, Wanda \$73.00, Puklich Chevrolet Buick Gmc \$154.13, Quality Inn - Bismarck \$84.60, Ramada Bismarck Hotel \$253.80, Record Keepers, Llc \$33.00, Schmidt & Associates, Inc. \$100.00, South Central Adult Services \$100.00, Superior Vision Services Inc \$328.50, Valley City Public Works \$255.24, Valley City Times-Record \$188.64, Valley Officeworks \$235.40, Verizon Wireless \$447.78, Total For Fund \$9,673.20, County Road And Bridge: Aflac \$665.55, Aflac Group Insurance \$78.85, Berts Truck Equipment \$479.08, Blue Tarp Credit Services \$10.46, Butler Machinery Co. \$5,899.64, Cardmember Service \$186.29, Centurylink Az \$73.92, Chs Dakota Plains Ag \$35,444.61, Colonial Life Insurance \$94.34, Columbus Bank And Trust \$541.00, Delta Dental Of Minnesota \$342.84, Dickey Rural Telephone Coop. \$87.29, Enterprise Sales Co. \$14.00, Escosupply \$9,630.00, Fastenal \$64.26, Handy Hardware & Rental \$13.46, Hav It Industries \$1,350.00, Jamestown Communications, Inc. \$441.80, Keith's Ac, Refrigeration, & Heati \$259.82, Leevers Foods \$79.94, Legge's Portable Milling \$30.08, Little Falls Machine, Inc. \$974.22, Locators & Supplies, Inc \$189.60, Montana-Dakota Utilities \$167.50, Nd Association Of Counties \$480.00, Newman Outdoor Advertising - Jmst \$1,464.30, Northern Salt Inc \$3,619.08, Northwest Tire Inc. \$4,871.18, O'reilly Auto Parts \$164.63, Ottetail Power Company - Jamestow \$137.94, Powerplan Oib \$3,315.21, Puklich Chevrolet Buick Gmc \$189.10, R & H Maintenance & Lawn Care \$640.00, Ramkota Hotel - Bismarck \$345.60, Rks Sales & Services \$830.57, Rodenburg Law Firm \$566.58, Roofing Solutions Llc \$6,387.50, Smith Lumber Company \$21.99, Smith, Jamie L. \$232.36, Star Enterprises, Inc \$1,315.09, State Disbursement Unit - North Da \$1,125.80, Superior Vision Services Inc \$57.50, Truenorth Steel \$258.80, Us Bank Equipment Finance \$503.84, Valley Auto Parts \$2,570.93, Valley City Public Works \$709.36, Valley Lumber Company \$745.50, Verizon Wireless \$99.48, Vining Oil & Gas Llc \$2,655.75, Total For Fund \$90,426.64, Weed Control: Aflac \$210.38, Barnes Co Highway Dept \$289.62, Cardmember Service \$14.35, Handy Hardware & Rental \$129.04, Nutrien Ag Solutions Inc \$5,436.00, Sanford Health Occupation Medicine \$46.00, Valley City Public Works \$49.45, Verizon Wireless \$160.04, Windish, Jamen \$50.00, Total For Fund \$6,384.88, County Agent: Cardmember Service \$14.32, Central Business Systems \$298.05, Centurylink Az \$5.18, Grueneich, Randy \$558.58, Jacobson, Tammy J. \$82.50, Leaf \$2,408.24, Milender, Sue \$636.96, Ndaaea \$85.00, Ndae4-Hyw \$100.00, Ndeafcs \$115.00, Ndsu Ag Communication \$200.00, Ndsu Extension Service \$17,658.62, Total For Fund \$22,162.45, Farm To Market 15 Mill: Border States Paving, Inc. \$665.28, Jenson Brothers Construction Inc \$826,510.77, Kadmas, Lee & Jackson, Inc.-Bisma \$35,265.94, Newman Outdoor Advertising - Jmst \$1,146.84, North Dakota One Call \$13.20, Ottetail Power Company - Jamestow \$195.64, Tom Gilbertson & Sons \$66,000.00, Total For Fund \$929,797.67, B.C. Economic Dev Fund: Vc-Bc Development Corporation \$7,500.00, Total For Fund \$7,500.00, County Bridge: Custom Contracting Solutions \$2,095.28, Nd Department Of Transportation \$1,175.20, Total For Fund \$3,270.48, County Agent Revolving: Milender, Sue \$41.86, Walsh Associates Llc \$962.85, Total For Fund \$1,004.71, Community Service: Olson, Kristina \$158.92, Verizon Wireless \$54.29, Total For Fund \$213.21, Grants And Projects: Atonement Church \$100.00, Cashwise Foods \$393.42, Centurylink Az \$7.43, Gahner, Eric \$100.00, Giesler, Danielle \$500.00, Johnson, Mary J \$20.00, Keller, Lori L \$512.26, Leevers Foods \$35.57, Morse, Stephanie \$20.00, Pfliger, Hailee \$150.00, Quichocho, Lindsey \$100.00, Shape, Heather \$50.00, Stein, Michelle \$645.00, Tichy, Amy J \$25.69, Total For Fund \$2,659.37, Victim Reparation Fund: Johnson, Eric \$214.75, Total For Fund \$214.75, Special Reserves: Anderson, Mark \$280.00, Total For Fund \$280.00, Soil Conservation: Barnes Co Soil Conserv. Dist. \$3,075.80, Total For Fund \$3,075.80, Garrison Conservancy Dist: Garrison Diversion Cons Dist \$3,267.42, Total For Fund \$3,267.42, Airport: Barnes Co Municipal Airport \$3,593.53, Total For Fund \$3,593.53, State Funds: Nd State Treasurer \$7,327.48, Total For Fund \$7,327.48, Older Persons: South Central Adult Services \$3,467.10, Total For Fund \$3,467.10, Ambulance: Barnes County Ambulance \$1,731.35, Total For Fund \$1,731.35, Water Resources: Anderson, Bruce \$22.04, Barnes Co Highway Dept \$685.00, Centurylink Az \$.63, Columbus Bank And Trust \$50.00, Fehr, Bret \$30.16, Hieb, Jerry \$44.66, Minnesota Valley Testing Laborator \$2,192.40, Moore Engineering, Inc \$9,874.75, Nd Water Users Association \$625.00, Ohnstad Twichell, P.C. \$8,341.56, Usi Insurance Services \$509.00, Total For Fund \$22,375.20, Historical Society: Barnes Co Historical Society \$1,300.29, Total For Fund \$1,300.29, Library: Valley City Public Library \$1,740.20, Total For Fund \$1,740.20, Records Preservation Fu: Nd County Records Association \$200.00, Pfaff, Jody \$251.72, Ramkota Hotel - Bismarck \$172.80, Underground Vaults & Storage, Inc. \$424.00, Valley Officeworks \$80.89, Total For Fund \$1,129.41, Cities: Dazey \$575.72, Fingal \$1,640.85, Kathryn \$802.41, Litchville \$929.81, Nome \$111.01, Oriska \$96.85, Rogers \$11.94, Sanborn \$2,080.52, Sibley \$751.18, Valley City \$130,213.55, Wimbledon \$816.32, Total For Fund \$138,030.16, Townships: Alta \$3,368.85, Anderson \$2,725.16, Ashtabula \$1,858.07, Baldwin \$1,608.52, Binghampton \$2,825.94, Brimer \$2,285.34, Cuba \$2,473.81, Dazey \$1,626.92, Eckelson \$1,530.61, Edna \$2,201.29, Ellsbury \$2,515.17, Getchell \$2,201.58, Grand \$2,163.03, Green \$2,573.95, Greenland \$2,435.89, Hemen \$3,414.02, Hobart \$2,345.76, Laketown \$1,695.60, Mansfield \$1,743.30, Marsh \$3,384.22, Meadow \$2,287.22, Minnie \$2,043.23, Nelson \$3,386.70, Noltimier \$2,582.08, Norma \$2,457.34, Oakhill \$1,763.39, Oriska \$2,023.43, Pierce \$1,890.15, Potter \$2,247.51, Raritan \$2,923.09, Rogers \$2,172.95, Rosebud \$2,280.16, Sibley \$1,717.88, Skandia \$2,672.57, Spring \$2,247.64, Springvale \$2,700.42, Stewart \$2,404.81, Svea \$3,565.24, Thordenskjold \$2,347.56, Uxbridge \$2,528.72, Valley \$5,646.36, Weimer \$1,850.50, \$102,715.98, Park Districts: Fingal \$44.94, Kathryn \$31.17, Litchville \$53.18, Nome \$4.75, Sanborn \$45.11, Valley City \$37,056.82, Total For Fund \$37,235.97, School Districts: Barnes County North \$11,731.11, Enderlin Area Sd 24 \$2,310.72, Griggs County Centra \$221.32, Hope 1 \$1,629.56, Litchville-Marion \$10,931.25, Maple Valley \$10,665.99, Montpelier \$673.99, Valley City \$117,239.11, \$155,403.05, Rural Fire Districts: Dazey \$482.43, Edna \$131.85, Enderlin \$20.02, Fingal \$437.18, Hope \$408.49, Kathryn \$302.03, Nome \$358.95, Page \$95.45, Sanborn \$2,254.01, Tower City \$212.15, Valley City Rural Fire Protection \$686.85, Wimbledon \$492.57, Total For Fund \$5,881.98, Thordenskjold Drain: Cr Excavating \$6,745.00, Moore

Engineering, Inc \$1,217.50, Thordenskjold Drain \$13.10, Total For Fund \$7,975.60, Interest Fund: Barnes Co  
Treasurer \$4,680.39, Total For Fund \$4,680.39, Total Warrants \$1,769,750.20

With no further business, Cindy Schwehr made a motion, seconded by Vicky Lovell, to adjourn the meeting.  
Motion carried unanimously, and the meeting was adjourned at 9:25 a.m.

Bill Carblom, Chairman  
Barnes County Commission

Julie Mindt  
Barnes County Deputy Auditor