

The Barnes County Commission met in regular session on Tuesday, December 4, 2018 with Cindy Schwehr, Shawn Olauson, Bill Carlblom, John Froelich, and Vicky Lovell present. Barnes County Auditor Beth Didier called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

**Swearing in of Newly-Elected County Officials**

District Judge Mark T Blumer swore in the newly-elected County Commissioners: Shawn Olauson – District 2 Commissioner, Bill Carlblom, District 3 Commissioner, and Vicky Lovell – District 4 Commissioner, as well as Tonya Duffy, who will start as State’s Attorney on January 1<sup>st</sup>.

**Reorganization / Portfolio Assignments**

John Froelich nominated Bill Carlblom to serve as Chairman; Cindy Schwehr seconded the nomination. Cindy Schwehr moved that nominations cease and that a unanimous ballot be cast; John Froelich seconded the motion. Motion carried, with all members voting “yes”. Bill Carlblom took control of the meeting as Chairman. John Froelich nominated Cindy Schwehr as Vice-Chairman; Bill Carlblom seconded the nomination. Shawn Olauson moved that nominations cease and that a unanimous ballot be cast; Vicky Lovell seconded the motion. Motion carried, with all members voting “yes”.

The Commissioner Portfolio Schedule for 2019 was reviewed, and assignments were made, as follows:

**2019 Barnes County Commission Portfolio Schedule**

<b><u>Department &amp; Boards</u></b>	<b><u>Portfolio Holder</u></b>
Auditor	Cindy Schwehr
Building & Grounds	Bill Carlblom
MIS	Cindy Schwehr
City-County Health	Cindy Schwehr
Clerk of Court	Vicky Lovell
Community Service Board	Shawn Olauson
County Agent/Extension	Bill Carlblom
County Highway Dept & Co Engineer	Bill Carlblom / John Froelich
County Park	Bill Carlblom* / Shawn Olauson / Vicky Lovell
EMA	John Froelich / Bill Carlblom
Veterans Services	Vicky Lovell
911	John Froelich / Bill Carlblom
Recorder	John Froelich
Sheriff/Corrections/Joint Law Enforcement	Cindy Schwehr / Bill Carlblom
Social Services	John Froelich / Shawn Olauson
States Attorney/Judicial	Vicky Lovell
Treasurer	Vicky Lovell
Tax Director	John Froelich
Weed Control	Cindy Schwehr
Personnel Policy Review	John Froelich
Airport Authority	Cindy Schwehr
City Planning/Zoning	Bill Carlblom
County Planning/Zoning	Bill Carlblom / Shawn Olauson
County Housing Authority	Cindy Schwehr
Economic Development/Chamber	Bill Carlblom / John Froelich
Museum	John Froelich
National Guard Military Affairs committee	Bill Carlblom *(follows the Chairman)
Public Library	Vicky Lovell
Senior Citizens	Cindy Schwehr
Sheyenne James Reg Dev Council	Shawn Olauson
South Central Dakota Regional Council	Shawn Olauson
Water Res/Devils Lake/Upper/Shey Advisory	Shawn Olauson
Winter Show	Bill Carlblom

**Opioid Litigation**

Curtis Olafson, Jonathan Novak, and Matt Vincent presented the benefits to the County of working with a consortium of top-notch legal firms to pursue opioid litigation that will target manufacturers and distributors of opioids. The Commission will have the State’s Attorney review the Retainer Agreement, and then discuss further.

### MIS - Tablets

Jason Thiel, MIS Director, presented costs for tablets for the Commissioners. Mr. Thiel presented a quote for five Microsoft Surface Pro tablets at a cost of \$5,785. Bill Carlblom moved to approve the purchase of four tablets at a cost of \$4,628; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting "yes".

### VC-BC Development Corporation – Refund of Funds

Jennifer Feist, Valley City – Barnes County Development Corporation Director of Development, presented a check to Barnes County in the amount of \$21,983.80, a refund of PACE funds from the Bank of North Dakota for Great Plains Milling.

### Auditor – Minutes

Cindy Schwehr moved to approve the November 20, 2018 minutes; Bill Carlblom seconded the motion. Motion carried. Per County policy, Barnes County will be observing the National Day of Mourning for former President George H. W. Bush on Wednesday, December 5, 2018.

### Sheriff – Deputy Salaries

Randy McClafin, Sheriff, Cindy Schwehr and Bill Carlblom presented information suggesting 3% pay increases for certain deputies who are underpaid for the work that they do; specifically, Jed Reile, Josh Magnuson, and Kallie Gruman. No action was taken at this time.

### Commission Discussion

The airport wildlife fence is now complete. Options for Veterans Services locations were re-visited, and the plans for Social Services won't be finalized until after this next legislative session. The updated 911 addressing letters are going out. There will be a jail meeting tonight to hear a proposal from Strata.

### Bills Approved for November 2018

General Fund: A P Equipment Inc \$205.48, Ace Hardware \$36.57, Aflac \$2,499.35, Aflac Group Insurance \$48.45, Allard Trophy Co \$50.00, Anderson, Brock \$80.01, Anderson, Wesley \$234.75, Applied Concepts \$30.00, Atlas Building Maintenance Inc \$1,738.41, Bakkegard & Schell \$269.85, Bek Communications Cooperative \$107.96, Bellmore, Carol \$234.75, Berger Auto & Diesel Repair \$227.50, Berntson, Rodger \$165.68, Bitz Tire & Service, Inc. \$623.40, Bjerke, Wanda \$234.75, Bredahl & Associates P.C. \$1,476.00, Cable Services \$81.72, Cardmember Service \$3,906.77, Carlblom, William \$203.12, Cass Clay Creamery, Inc. \$874.10, Cass County Electric \$538.82, Central Business Systems \$87.75, Centurylink Az \$1,146.73, Chs Dakota Plains Ag \$268.18, Cintas Corporation \$311.32, City County Health District \$10,733.25, Cole Papers Inc. \$408.39, Colonial Life Insurance \$494.31, Columbus Bank And Trust \$1,250.50, Counties Providing Technology \$1,976.43, Dacotah Bank \$638.78, Dacotah Paper Co. \$219.16, Dakota Central Telecommunications \$21.00, Dci Credit Service Inc \$100.00, Delta Dental Of Minnesota \$2,276.36, Dickey Rural Telephone Coop. \$231.00, Ds Solutions Inc \$237.50, Eapc Architects Engineers \$419.50, Earles, Rockne \$51.61, Election Systems & Software \$3,376.78, Fiegen, Rayma \$234.75, Food Services Of America/Fargo \$5,172.36, Great Plains Plumbing \$634.48, Handy Hardware & Rental \$106.41, Hansen-Leier, Stacie \$38.50, Henke, Barb \$234.75, High Plains Water Treatment, Inc. \$15.00, Holland, Angela \$38.25, Horner, Nicholas \$25.00, Iaa0 \$570.00, Information Technology Department \$4,117.06, Inter-Community Telephone \$150.00, James-Valley Reg. Lodge #4 \$22.00, Jenrich, Jessica \$385.83, Kadrmas, Lee & Jackson, Inc.-Bisma \$2,158.46, Knight, Matthew \$50.00, Knodle, Rhonda \$234.75, Kohler, Debbie \$234.75, Kohn Electric \$75.00, Koslofsky, Betty J \$122.18, Leaf \$213.33, Leever's Foods \$1,024.75, Leier, Mary Ann \$234.75, Magnuson, E. Karen \$234.75, Mainstay Suites Nd069 Wc \$84.60, Martineck, Carl \$660.70, MCGough, Connie Rae \$25.00, Menards Inc.- Store #3324 Jmst \$100.06, Metcalf, James \$32.22, Microsoft Corporation \$4,114.84, Miller Motors Inc \$140.71, Montana-Dakota Utilities \$1,416.90, National Association Of Counties \$450.00, National Sheriffs Association \$115.00, Nd Association Of Counties \$1,679.82, Nd-Pers \$29,046.09, Ndpers \$45,944.68, Ndpers - Life Ins \$432.87, Ndpers-Deferred Comp A02 \$3,608.66, Nelson, Carol \$234.75, Nelson, Chelsy \$39.75, Nelson, Jody \$39.75, Neuberger, Holly \$23.65, North Dakota Newspaper Association \$249.78, Northwest Iron Fireman, Inc. \$621.64, O'reilly Auto Parts \$79.94, Petro Serve Usa \$3,284.60, Puklich Chevrolet Buick Gmc \$485.60, Quality Inn - Bismarck \$502.20, Record Keepers, Llc \$32.00, Rj's Plumbing & Heating \$195.83, Runge, Jason \$25.00, Sanford Health Occupation Medicine \$47.00, Schwehr, Cindy L \$218.00, Seachange Printing & Marketing Svs \$350.00, Servicemaster Of Valley City \$1,450.00, Sherlock, Justin \$51.61, Shopko Stores Operating Co Llc \$126.30, State Board Of Law Examiners \$386.07, State Disbursement Unit - North Da \$431.00, Stein's, Inc. \$141.91, Stouidt-Ross Ford, Inc. \$540.65, Stutsman County Correctional Cente \$1,365.00, Superior Vision Services Inc \$627.20, Tecta America Corp \$61,326.00, The Village Family Service Center \$3,090.00, Thiel, Jason \$115.48, Thomsen, Ina Ann \$234.75, Thomson Reuters -West \$119.55, Us Bank Equipment Finance \$468.24, Valley City Public Works \$2,105.48, Valley City Times-Record \$9,642.31, Valley Extinguisher \$20.00, Valley Officeworks \$414.07, Vanguard Appraisals Inc \$250.00, Vault1440 Llc \$8,400.00, Verizon Wireless \$1,595.31, Vining Oil Company \$297.91, Voldal, Norma \$245.65, Wagner, John E. \$234.75, Wagon Wheel Inn Ltd \$1,890.00, Wells Fargo Bank \$521.87, Wieland, Robert \$115.64, Yokom, Frances \$234.75, Total For Fund \$245,166.24, City County Health: Aflac \$1,204.85, Aflac Group Insurance \$117.05, Altru Health System \$10,000.00, Bakkegard & Schell \$1,512.80, Beyer, Katie \$20.00, Bjornson, Shirley \$327.00, Bostrom, Kay \$42.00, Cardmember Service \$5,873.11, Central Valley Health District \$170.00, Centurylink Az \$50.63, City County Health District \$1,280.00, Cole Papers Inc. \$222.80, Columbus Bank And Trust \$385.00, Dakota Plains Coop \$97.14, Delta Dental Of Minnesota \$739.58, Dex Media East Llc \$31.50, Edward Jones - (Kevin) \$100.00, Electro Watchman, Inc. \$4,720.67, Family Healthcare Center \$6,158.23, First Community Credit Union -Vc \$5,979.49, Garrahy, Teresa

\$29.15, Glaxosmithkline Pharm \$10,346.52, Handy Hardware & Rental \$47.20, Healthcare Environmental Services \$96.20, I3g Media \$560.00, Koeplin, Bobby \$23.98, Kroeker, Heather \$41.63, La Quinta Inn & Suites Inn Bismarck \$167.40, Langland, Tamara \$64.31, Leaf \$88.16, Leever's Foods \$465.26, Montana-Dakota Utilities \$186.65, Nd-Pers \$9,604.24, Ndpers \$13,100.73, Ndpers-Deferred Comp 992 \$1,166.00, Nucara Pharmacy \$49.98, Oien, Diane \$395.50, Pederson, Eugene \$210.00, Pfizer Inc. \$1,764.62, Physio-Control, Inc. \$600.00, Quadmed, Inc. \$1,616.00, Ryan, Eileen \$47.96, Sanford Health Occupation Medicine \$47.00, Sanofi Pasteur, Inc. \$17,624.65, Schwehr, Heather \$147.15, Servicemaster Of Valley City \$1,735.00, Solid Ground Inc \$3,940.00, Superior Vision Services Inc \$219.10, Thielges Therapy Inc \$1,965.00, Tobacco Free North Dakota \$1,000.00, Valley City Public Works \$669.78, Valley City School District #2 \$2,500.00, Valley Officeworks \$957.32, Valley Paint & Glass \$2,235.35, Viland, Beth \$238.40, Will, Theresa \$787.09, Winter, Andrea \$27.69, Woodside Industries, Inc \$1,433.00, Total For Fund \$115,229.87, Veterans Service Office: Cardmember Service \$21.48, Centurylink Az \$11.75, Columbus Bank And Trust \$200.00, Delta Dental Of Minnesota \$121.25, Hunt, Angela \$196.20, Miller Motors Inc \$59.08, Nd-Pers \$609.95, Ndpers \$3,856.01, Ndpers - Life Ins \$20.14, Ndpers-Deferred Comp A02 \$100.00, Petro Serve Usa \$468.49, Superior Vision Services Inc \$28.90, Valley Officeworks \$98.87, Verizon Wireless \$117.42, Total For Fund \$5,909.54, Social Services: Aflac \$626.56, Aflac Group Insurance \$17.25, Benedict, Chelsea \$261.33, Brothers Iii \$359.48, Cardmember Service \$247.54, Central Business Systems \$428.06, Centurylink Az \$235.12, City County Health District \$120.00, Coit, Gwen \$74.80, Colonial Life Insurance \$38.94, Columbus Bank And Trust \$467.00, Delta Dental Of Minnesota \$900.78, Nd-Pers \$10,303.94, Ndpers \$18,748.72, Ndpers - Life Ins \$94.74, Ndpers-Deferred Comp A02 \$562.00, North Dakota United \$44.67, Quality Inn - Bismarck \$253.80, Sanford Health Occupation Medicine \$35.00, Schmidt & Associates, Inc. \$160.00, Shopko Stores Operating Co Llc \$52.99, Superior Vision Services Inc \$276.60, Unger, Cynthia \$38.50, Valley City Times-Record \$80.24, Valley Officeworks \$29.49, Verizon Wireless \$314.57, Total For Fund \$34,772.12, County Road And Bridge: A P Equipment Inc \$299.57, Aflac \$807.10, Aflac Group Insurance \$132.70, Arntson Stewart Wegner Pc \$5,096.65, Ascendum Machinery Inc \$1,172.14, Bayshore City Side \$218.94, Best Western Ramkota Hotel - Rapid \$175.98, Bitz Tire & Service, Inc. \$644.04, Butler Machinery Co. \$1,287.53, Cardmember Service \$2,151.90, Centurylink Az \$71.03, Chs Dakota Plains Ag \$3,740.61, Colonial Life Insurance \$115.49, Columbus Bank And Trust \$885.00, Dale Petroleum Company \$17,747.95, Delta Dental Of Minnesota \$254.58, Dickey Rural Telephone Coop. \$89.46, Fargo Freightliner \$256.18, Fastenal \$176.14, Groberg Electric, Inc. \$67.00, Handy Hardware & Rental \$93.86, Inland Truck Parts & Service \$68.70, Kris Engineering Inc \$24,066.80, Laker Chemical, Inc \$468.78, Larson, Robert \$2,235.00, Leever's Foods \$20.97, Litchville Bulletin \$102.40, Little Falls Machine, Inc. \$607.78, Montana-Dakota Utilities \$226.47, Moritz, Dennis \$90.00, Nd Association Of Counties \$480.00, Nd Ltap \$250.00, Nd-Pers \$10,448.42, Ndpers \$17,073.50, Ndpers - Life Ins \$78.56, Ndpers-Deferred Comp A02 \$3,565.00, North Dakota One Call \$10.80, Northwest Tire Inc. \$3,746.84, O'reilly Auto Parts \$115.37, Ottertail Power Company - Jamestown \$140.81, Powerplan Oib \$125.15, Quick Lane \$110.00, R & H Maintenance & Lawn Care \$640.00, Ramkota Hotel - Bismarck \$338.40, S&S Auto Electric \$605.59, Schaefer Vermeer Equipment Llp \$143.26, Smith Lumber Company \$60.30, Star Enterprises, Inc \$2,164.64, Superior Vision Services Inc \$34.20, The Window Man \$85.00, Truenorth Steel \$3,989.40, Us Bank Equipment Finance \$261.10, Valley Auto Parts \$2,902.43, Valley City Public Works \$704.17, Valley Lumber Company \$23.40, Valley Plains Equipment \$2,152.93, Verizon Wireless \$145.54, Vining Oil & Gas Llc \$6,038.59, Wallwork Truck Center \$128.80, Wendel Auto Body \$742.50, Total For Fund \$120,675.45, County Park: #1 Tree Service Llc \$1,500.00, Aflac \$55.12, Anderson, Bev J \$30.26, Biggers, Keith \$400.00, Blair's Auto Body Llc \$312.19, Carr's Tree Service Inc \$1,400.00, Cass County Electric \$964.59, Dickey Rural Telephone Coop. \$116.97, Fraedrich Transport Llc \$270.00, Handy Hardware & Rental \$35.46, Heritage Electric \$280.71, Ihli's Repair & Hardware \$25.00, Koeplin, Bobby \$94.29, Leever's Foods South \$8.07, Nd-Pers \$461.83, Ndpers - Life Ins \$.28, S&S Auto Electric \$39.95, Sheyenne River Valley Scenic Byway \$421.80, Shopko Stores Operating Co Llc \$9.59, Smith Lumber Company \$189.93, Stouidt-Ross Ford, Inc. \$36.19, Superior Vision Services Inc \$11.50, Vining Oil Company \$354.91, Total For Fund \$7,018.64, Weed Control: Aflac \$149.93, Agterra Technologies Inc \$315.00, Handy Hardware & Rental \$132.29, Nd Department Of Transportation \$60.00, Nd-Pers \$623.70, Ndpers \$638.38, Ndpers - Life Ins \$6.07, Nutrien Ag Solutions Inc \$1,442.00, Valley City Public Works \$21.91, Valley City Times-Record \$37.50, Verizon Wireless \$160.04, Windish, Jamen \$50.00, Total For Fund \$3,636.82, County Agent: Centurylink Az \$19.05, Grueneich, Randy \$38.74, Jacobson, Tammy J. \$31.16, Leaf Capital Funding Llc \$2,262.00, Milender, Sue \$150.00, Nd-Pers \$521.87, Ndpers \$638.38, Ndpers - Life Ins \$11.16, Ndpers-Deferred Comp A02 \$70.00, Ndsu Ag Communication \$150.00, Valley Officeworks \$32.97, Total For Fund \$3,925.33, Farm To Market 15 Mill: Tom Gilbertson & Sons \$49,203.88, Total For Fund \$49,203.88, B.C. Economic Dev Fund: Vc-Bc Development Corporation \$30,296.41, Total For Fund \$30,296.41, County Agent Revolving: Johnson, Mary J \$20.00, Ndsu Extension Service Dept 7270 \$85.00, Total For Fund \$105.00, Community Service: Information Technology Department \$5.00, Verizon Wireless \$53.71, Total For Fund \$58.71, Grants And Projects: Barnett, Melisa \$30.00, Centurylink Az \$9.74, Christensen, Debra \$30.00, Elstrom, Donna \$30.00, Goerke, Rachel \$30.00, Hugo's \$245.59, Leever's Foods \$12.35, Mendoza, Mirian \$50.00, Sego, Sarah \$30.00, Valley Officeworks \$8.96, Zeltinger, Karissa \$10.00, Total For Fund \$486.64, Corrections Commissary Fu: Bernatello's Pizza Inc \$368.20, Cardmember Service \$36.62, Leever's Foods \$1,325.15, Total For Fund \$1,729.97, Special Reserves: Anderson, Mark \$162.50, Total For Fund \$162.50, Soil Conservation: Barnes Co Soil Conserv. Dist. \$2,483.16, Total For Fund \$2,483.16, Garrison Conservancy Dist: Garrison Diversion Cons Dist \$2,803.05, Total For Fund \$2,803.05, Airport: Barnes Co Municipal Airport \$4,249.05, Total For Fund \$4,249.05, State Funds: Nd State Treasurer \$9,688.63, Total For Fund \$9,688.63, Older Persons: South Central Adult Services \$2,868.65, Total For Fund \$2,868.65, Ambulance: Barnes County Ambulance \$1,433.56, Total For Fund \$1,433.56, Water Resources: Barnes County Abstract Company \$400.00, Centurylink Az \$1.25, Columbus Bank And Trust \$50.00, Hieb, Jerry \$74.27, Lewis, Gregory \$1,179.00, Minnesota

Valley Testing Laborator \$1,375.20, Moore Engineering, Inc \$12,993.75, Nd Water Users Association \$625.00, Nd-Pers \$236.60, Ndpers-Deferred Comp A02 \$25.00, Ohnstad Twichell, P.C. \$4,419.77, Olauson, Shawn \$106.82, Total For Fund \$21,486.66, Historical Society: Barnes Co Historical Society \$1,075.76, Total For Fund \$1,075.76, Library: Valley City Public Library \$1,608.77, Total For Fund \$1,608.77, Records Preservation Fu: Pfaff, Jody \$176.64, Total For Fund \$176.64, Cities: Dazey \$1,219.40, Fingal \$1,653.68, Kathryn \$313.15, Litchville \$786.52, Nome \$1,322.63, Oriska \$2.26, Sanborn \$1,116.54, Sibley \$340.17, Valley City \$109,970.31, Wimbledon \$1,166.13, Total For Fund \$117,890.79, Townships: Alta \$3,277.89, Anderson \$2,459.95, Ashtabula \$2,179.31, Baldwin \$1,610.65, Binghampton \$2,748.28, Brimer \$2,322.56, Cuba \$2,573.65, Dazey \$1,724.13, Eckelson \$1,706.22, Edna \$2,482.52, Ellsbury \$2,528.69, Getchell \$2,140.00, Grand \$2,189.53, Green \$2,657.10, Greenland \$2,153.23, Hemen \$2,331.73, Hobart \$2,958.05, Laketown \$1,755.34, Mansfield \$1,420.04, Marsh \$2,665.73, Meadow \$1,981.72, Minnie \$2,075.79, Nelson \$2,574.97, Noltimier \$2,762.28, Norma \$2,510.95, Oakhill \$1,636.72, Oriska \$2,135.91, Pierce \$1,905.08, Potter \$2,289.81, Raritan \$2,441.53, Rogers \$2,217.86, Rosebud \$2,228.83, Sibley \$2,257.84, Skandia \$2,480.52, Spring \$2,318.46, Springvale \$2,977.92, Stewart \$2,489.80, Svea \$2,217.83, Thordenskjold \$3,288.64, Uxbridge \$2,728.29, Valley \$5,016.30, Weimer \$1,894.59, \$100,316.24, Park Districts: Fingal \$60.20, Kathryn \$11.76, Litchville \$48.88, Nome \$42.32, Sanborn \$29.95, Valley City \$28,637.45, Total For Fund \$28,830.56, School Districts: Barnes County North \$15,329.06, Enderlin Area Sd 24 \$5,118.55, Griggs County Centra \$204.72, Hope 1 \$1,570.69, Litchville-Marion \$4,136.04, Maple Valley \$9,838.74, Montpelier \$84.30, Valley City \$91,177.35, \$127,459.45, Rural Fire Districts: Dazey \$581.45, Edna \$176.54, Enderlin \$36.88, Fingal \$379.90, Hope \$368.15, Kathryn \$161.27, Nome \$465.25, Page \$85.18, Sanborn \$1,572.63, Tower City \$220.45, Valley City Rural Fire Protection \$696.14, Wimbledon \$488.44, Total For Fund \$5,232.28, Thordenskjold Drain: Thordenskjold Drain \$1,840.96, Total For Fund \$1,840.96, Sunset Point Water Asmnt : Ashtabula Township \$1,886.26, Total For Fund \$1,886.26, Interest Fund: Barnes Co Treasurer \$4,003.19, Total For Fund \$4,003.19, Total Warrants \$1,053,710.78

With no further business, Cindy Schwehr made a motion, seconded by Vicky Lovell, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 9:47 a.m.

Bill Carblom, Chairman  
Barnes County Commission

Beth M Didier  
Barnes County Auditor