

The Barnes County Commission met in regular session on Tuesday, December 17, 2019 with Cindy Schwehr, Vicky Lovell, Bill Carlblom, John Froelich, and Shawn Olauson present. Chairman Carlblom called the meeting to order at 8:00 a.m., the Pledge of Allegiance was recited, and the Agenda was reviewed.

**Dispatch – Job Descriptions**

Holly Neuberger, Dispatch Director, and Sarah Miller, Dispatch Supervisor, presented updated job descriptions for all positions in Dispatch. Cindy Schwehr moved to approve the updated job descriptions; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Planning & Zoning –2020 Development Code**

Jessica Jenrich, Planning & Zoning Coordinator, presented the 2020 Development Code changes. Cindy Schwehr moved to approve the changes; Vicky Lovell seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**VC-BC Development Corporation - Contract**

Jennifer Feist, Valley City – Barnes County Development Corporation Director of Development, requested approval of the economic development contract for the calendar year of January 1, 2020 through December 31, 2020, including the 3.5 mills as approved by the Commission and \$27,000 for administrative services. John Froelich moved to approve the contract; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Corrections – Cameras & Security Equipment**

Jeremy Wolff, Chief Correctional Officer, requested approval to purchase cameras, to add one and replace two others, at a cost of \$1,794.56. Bill Carlblom moved to approve the request; Cindy Schwehr seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Auditor – Minutes**

Vicky Lovell moved to approve the December 3, 2019 minutes; John Froelich seconded the motion. Motion carried.

**Board Appointments**

Cindy Schwehr moved to approve all the incumbents for the January 1, 2020 Board Appointments: Airport Authority: Casey Burchill; Housing Authority: Julie (Mikkelsen) Moritz; Park: Bobby Koeplin; Park: Dallas Dockter; School Annexation, Reorganization & Dissolution Committee: Shawn Olauson; (District #2); Water Resource: Scott Legge (District #5); and Weed Control: Dave Vareberg; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Beer / Liquor License Renewals**

Cindy Schwehr moved to approve the applications for Liquor and Beer Licenses from Ashtabula Crossing, the Hungry Pelican, and Sodbuster Club; John Froelich seconded the motion. Motion carried upon roll-call vote, with all members voting “yes”.

**Harold Rotunda, CPA – 2018 Financial Report**

Harold Rotunda, CPA, presented the Financial Statement for the year ending December 31, 2018.

Vicky Lovell left the meeting at 9:50 a.m.

**Sheriff – Car Bid Opening**

Bids for two vehicles were opened from Puklich, Miller Motors, and Stoudt-Ross Ford. Sheriff Randy McClafin will review the bids and return in January with a recommendation.

**Highway Department – Emergency Work Sites (Federal Aid System Roads)**

Kerry Johnson, Highway Superintendent, along with Jason Manlove and Matt Lang, Kadmas, Lee & Jackson, met with the Commission regarding the Emergency Work sites on the County’s federal aid system roads and discussed the process. Staffing was also discussed, as well as the upcoming North Dakota Association of County Engineers convention.

**Commission Discussion**

Commission discussion included: 2019 financials, year-to-date; and Water Resources.

With no further business, Shawn Olauson made a motion, seconded by Cindy Schwehr, to adjourn the meeting. Motion carried unanimously, and the meeting was adjourned at 10:28 a.m.

Bill Carlblom, Chairman  
Barnes County Commission

Beth M Didier  
Barnes County Auditor